

## Guidelines for Practical Exams

1. Students should have access to a laptop/PC with the necessary software required for the lab.
2. Students are not allowed to take Lab exams on their mobile phones.
3. Students should log in using their official email ID only
4. Students have to answer any **one question out of the 2 questions** given to them.
5. Students should do the write-up on an A4 size blank paper.
6. The first page of the answer sheet should contain  
Student Name:  
Program Code:  
Student ID:  
Course Code and Name:
7. Each sheet should be signed by the student.
8. Each sheet should have the Student ID and page number.
9. Programming labs require the development of flowcharts or algorithms, programs, and sample outputs.
10. Final grades or marks will be determined after considering the write-up, execution of the program, and viva.
  - a. Write-up 40%
  - b. Execution 40%
  - c. Viva 20%
11. Exams will be conducted on MS Teams, where students will scan their lab write-ups into a PDF and upload them using the Microsoft form shared at the start of the exam.
12. Contact number for queries: 7349767754